

~ Call for Nominations ~

2025

Graduate Program Excellence Awards
Honoring Excellence in Graduate Program Administration

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Thomas L. Reynolds Leadership Award
and
Outstanding Graduate Program Administrator Award

Deadline: September 25, 2025

[Nomination Form](#)

Graduate Program Directors and Administrators play an important and pivotal role in the success of graduate programs. In addition to managing enrollment, Graduate Program Directors and Administrators must track and manage their students, while implementing programs and services to promote their success. Doing this well deserves recognition and praise.

This award recognizes excellence in the overall management of a graduate program. The winner of the Thomas L. Leadership will receive \$1000, an engraved plaque, and their name will be engraved on a perpetual trophy on permanent display at a central location on campus. The winner of the Outstanding Program Administrator Award will receive \$1000 and engraved plaque,

ELIGIBILITY:

- Evidence of either growth in enrollment and/or improved graduation from the program
- Evidence of best practices as an advisor, mentor, and advocate for students (such as tracking, nominating, funding, etc.)
- Effectiveness as a program director or administrator
- Evidence of efforts to improve the program experience for students
- Effective communication with the Graduate School and within the college

NOMINATIONS:

- Graduate Program Directors and Graduate Program Administrators must be nominated, but the nomination can come from anyone (two-page limit)
- Nominees must have served in the role at least two years in order to be nominated
- Once nominated, a GPD or GPA must submit a written statement reflecting his or her philosophy of graduate education and the role of the GPD or GPA (two-page limit)
- Include two letters of support – one of which should be from a current or former student (two-page limit)
- The Dean of the College must endorse nominations. A simple statement of support is appropriate.

Please submit your nominations using the [Nomination Form](#) link by Thursday, September 25, 2025. The selection committee is comprised of members from the Graduate School staff and previous winners. Winners will be announced by late fall 2025.

Best regards,